



## Project Engineer

### People, Place, Prosperity

Working within our Strategic Plan, **Cambridge Connected**, and committing to our values of Integrity, Respect, Inclusiveness and Service, the successful candidate will work together to help the City of Cambridge achieve our vision: A place for people to prosper – alive with opportunity.

### Job Profile

Reporting to the Manager of Infrastructure Engineering, within the Engineering and Transportation Services Division of the Community Development Department, this position is responsible for the following duties:

### What you will be doing

- Manages all aspects of municipal infrastructure projects involving sanitary sewers, storm sewers, watermains, roadways, structures, bridges, culverts, retaining walls, SWM facilities, etc
- Conducts and oversees Municipal Class Environmental Assessments, technical studies, and design and contract administration for construction projects.
- Acts as Project Manager for municipal infrastructure (re-)construction projects, including: preparing tender documents, reviewing and recommending tender awards, preparing reports to Council, responding to stakeholder inquiries both verbally and in writing, investigating and mitigating unforeseen field conditions and conflicts, reviewing and approving/rejecting contractor change orders, reviewing invoices, preparing progress payments.
- Receives, investigates and responds to both internal and external enquiries regarding municipal infrastructure and represents the Department on various engineering-related study teams and committees.
- Primary contact with various stakeholders including, but not limited to, various levels of government, government agencies, utility companies, railways, consultants, contractors and others.
- Acts as back-up to Manager of Infrastructure Engineering.

### Education

Undergraduate Level - Four years or equivalent in Civil Engineering

### Experience and Knowledge

- Professional Engineers Ontario (PEO) License
- 3-4 years experience in Design and Construction of Municipal Infrastructure including Roads, Sewer, Watermains and Stormwater Management (SWM) Facilities
- Proficiency in Engineering Software applications including Microsoft Office and Microsoft Project
- Strong Written and Verbal Communication Skills, Project Management of Consultants for Detailed Design and Construction Administration and public speaking / chairing public meetings

## **We will ask you for these items if you are hired**

Proof of your current and valid certificate(s) and/or educational qualifications.

Valid G driver's license.

Supervisor Health & Safety Awareness Training Certificate from the Ministry of Labour

## **Your compensation**

Annual salary range of \$91,036 to \$111,020 (Non Union Salary Scale, Grade 5)

Comprehensive benefits package including extended health, dental, travel benefits; long term disability; accidental death and dismemberment and life insurance.

Enrolment in Ontario Municipal Employees Retirement System (OMERS).

## **Hours of work**

Monday to Friday – 8:30 a.m. to 4:30 p.m. (35 hours per week)

## **Advertisement expiration date**

Interested candidates should apply at [www.cambridge.ca/careers](http://www.cambridge.ca/careers). This posting will close on September 23, 2024.

## **Accommodation needs and protection of privacy**

The City of Cambridge recognizes and appreciates diversity and inclusion enhances our public value commitment.

We strive to create an accessible and inclusive experience and encourage all qualified people to apply, including and especially people from equity-deserving groups. Qualified applicants will receive consideration for employment with honour and respect toward their individual dimensions of diversity.

We strive to remove barriers that may prevent qualified applicants from fully participating in the recruitment and selection process. Accommodation in accordance with the Ontario Human Rights Code and other applicable legislation is available throughout all stages of the recruitment and selection process. Contact [HRServices@Cambridge.ca](mailto:HRServices@Cambridge.ca) to make your needs known in advance.

For more information on our Employment Equity, please read our full [policy](#).

Personal information collected in relation to the recruitment process is collected under the authority outlined in the Municipal Freedom of Information and Protection of Privacy Act and used solely to determine eligibility for employment with the City of Cambridge only.